

F. No. 13-11/Murshidabad/SCSP/HMD/CIFE(KOL)/2025-26 -644-

Dated: 03/11/2025

ABSTRACT ADVANCE SANCTION ORDER

Sanction of the Competent Authority is hereby conveyed for drawal of an abstract advance of Rs.1,06,000/- (Rupees One lakh six thousand only) in the name of **Dr. H. Mandakini Devi**, Senior Scientist, ICAR-CIFE, Kolkata Centre towards organizing training on "Freezing techniques and Value-added Fish products" under SCSP during the month of November, 2025 for 40 farmers at Murshidabad, West Bengal during the CFY 2025-26.

Sl. No.	Head of Expenditure	Rate (Rs.)
1.	TA charges Rs. 200/- x 40 farmers x 3 days	24000.00
2.	Food and Refreshments Rs. 225/- x 40 nos. x 3 day	27000.00
3.	Packaging material Rs. 700 x 30 Kg	21000.00
4.	Purchase of fresh fish for preparation of dry fish products 1. Croakers (Rs. 350 x 20 kg = Rs. 7000) 2. Bombay duck (Rs. 200 x 10 kg = Rs. 2000) 3. Shrimp (Rs. 300 x 10 Kg = Rs. 3000) 4. Ribbon fish (Rs. 300 x 10 kg = Rs. 3000)	15000.00
5.	Purchase of fresh and dry ingredients, utensils, tissue paper, hand towel, paper plates, head gear etc.	8000.00
6.	Vehicle/fuel charges for field visit	6000.00
7.	Miscellaneous expenses (Hall arrangement/rent, field visit, inaugural & valedictory programme etc.)	5000.00
	Total Amount	Rs.106,000.00

Sanction accorded by Director dated 30/10/2025 under **Note#21**, Audit concurrence accorded by the SFAO dated 30/10/2025 under **Note #19** in the, E-office file No: 13-11/Murshidabad/SCSP/HMD/CIFE(KOL)/2025-26 (Computer No. 399860).

Funds available under Institute Budget SCSP under OTHER ADMIN EXP (Excl TA)- subhead Other Administrative Expense (Teller Diamond Code - 118934) during CFY 2025-26.

The advance amount may pass in favour of Dr. H. Mandakini Devi, Senior Scientist, ICAR-CIFE, Kolkata Centre.

The above advance may be utilized for the same purpose for which it is sanctioned and while incurring the expenditure the purchase procedure as in GFR 2017 may be followed and advance may be settled within 15 days after the completion of the said purpose.


03/11/25

(G. H. Pailan)
Head (Acting)

ICAR-CIFE, Kolkata Centre
प्रमुख / Head

भा.कृ.अनु.प.-केन्द्रीय मात्स्यिकी शिक्षा संस्थान कोलकाता केंद्र
ICAR-CIFE, Kolkata Centre
32, जी.एन. ब्लॉक, सेक्टर-V, सॉल्ट सिटी
कोलकाता-700 091 / Kolkata-700 091

Distributions:

1. Dr. H. Mandakini Devi, Senior Scientist, ICAR-CIFE
2. DDO, ICAR-CIFE, Kolkata Centre.
3. Guard file.



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68/10/25**Training cum demonstration proposal under SCSP -2024-25**

Sub.: Request for approval and sanction of Rs. **125800/-** (Rupees One lakh twenty five thousand eight hundred only) to conduct a 3 day off-campus training cum demonstration programme under SCSP for 40 fishers on "**Freezing Techniques and Value-Added Fish Products**" at Murshidabad, West Bengal during 20-22 November, 2025- Reg.

Background information:

Traditional fishers in the Murshidabad district of West Bengal primarily rely on capture fisheries as a key source of livelihood. Many of them belong to the Scheduled Caste (SC) community and practice fishing as an ancestral occupation. However, their catch is often sold to middlemen at low prices, resulting in limited income. Therefore, there is a need to provide training to these traditional fishers on fish preservation techniques like freezing technology, as well as on the preparation of value-added fish products, to help improve their livelihoods. In this context, we are proposing a three-day training program for SC fishers of Murshidabad, to be conducted in November 2025.

Details of expenditure

Sl. No.	Head of Expenditure	Rate	Expenditure (Rs.)
GeM items			
1.	Folder	Rs. 100 x 40	4000
2.	Pen	Rs. 20 x 40	800
3.	Note pad	Rs. 60 x 40	2400
Non-GeM Items			
1.	Packaging material	Rs. 700 x 30 Kg	21000.00
2.	Training manual/ booklet	Rs. 165 x 40 nos.	6600.00
3.	Printing charges (banner, Certificates, photos etc.)		6000.00
4.	Working lunch	Rs. 225 x 40 nos. x 3 days	27000.00
5.	TA	Rs. 200 x 40 nos. x 3 days	24000.00
6.	Purchase of fresh fish for demonstration and products preparation	Available fishes in the market	15000.00
8.	Purchase of fresh and dry ingredients, utensils, tissue paper, hand towel, paper		8000.00

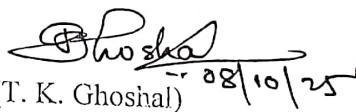
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8/10/25



	plates, hand gloves, head gear, apron, cutting board etc		
9.	Vehicle/fuel charges for field visit		6000.00
10.	Miscellaneous expenses		5000.00
	Total		125800.00

It is requested to approve & sanction of Rs. **125800/-** (Rupees One lakh twenty five thousand eight hundred only) for successful organization of the programme.

The advance amount for Non GeM items of **Rs. 118600/-** (Rupees One lakh eighteen thousand six hundred only) may be given to Dr. H. Mandakini Devi, Sr. Scientist to conduct the programme.


 (T. K. Ghoshal) 08/10/25
 Principal Scientist & Head

Bristi Design N Print

DTP, DESIGNING & ALL TYPES OF PRINTING DONE HERE

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Email : bristi.kolkata@gmail.com

Sangeeta Apartment, Ground Floor, Shop No. 3,

Tegharia Main Road, P.O. Hatiara, P.S. Baguiati,

Kolkata - 700157, Dist. North 24 Parganas

Ref. : BDNP/QT-CIFE (Kol)/25-26/23

Date : 15.10.2025

To

The Head

ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION (CIFE)

Kolkata Centre

32, GN-Block, Sector - V, Salt Lake City

Kolkata - 700 091

Sub. : Quotation for Various Printing Works for Training.

Respected Sir,

I am quote my estimate as per Extension Work Order dated 20.08.2025 for your kind consideration for the following items as mentioned below.

Sl. No.	Description	Quantity	Rate	Amount
1.	Manual Total Pages : 30 (Cover extra) Manual Printing (B/W), Colour Page Printing, Digital Colour Cover, Book Binding & Delivery	40 Pcs.	165.00 Per Pcs.	6,600.00
2.	Training Certificates (Digital Print)	40 Pcs.	30.00 Per Pcs.	1,200.00
3.	Training Group Photos (Digital Print)	3 Pcs.	30.00 Per Pcs.	90.00
4.	Training Leaflet (2 or 3 fold)	50 Pcs.	35.00 Per Pcs.	1,750.00
			TOTAL	9,640.00
			Add GST : 5%	482.00
			GRAND TOTAL	10,122.00

Sl. No.	Description	Quantity	Rate	Amount
5.	Flex Banner - 1 Pcs. Qty. : 8 ft. x 3 ft. = 24 Sq.ft.	24 Sq.ft.	28.00 Per Sq.ft.	672.00
			TOTAL	672.00
			Add GST : 18%	120.96
			GRAND TOTAL	792.96
			ROUNDED OFF	793.00

I am sincerely looking forward for your valued order to serve you the best.

Thanking you.

Yours Sincerely,

Bristi Design N Print

Soumyajit Maith
Proprietor

For Bristi Design N Print

